

RATES REFUND REQUEST

Please complete this form to request a refund of credit of property rates held with Dubbo Regional Council.
Mandatory information is marked with *

APPLICANT DETAILS*	
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other - Please specify:
Name/s	
Date of Birth <i>Optional</i>	
Residential Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email Address	

PROPERTY DETAILS					
Rate Assessment Number*					
Lot No		DP/SP No		House Number*	
Street/Road*					
Town*		State*		Postcode*	

FINANCIAL INSTITUTE AND REFUND DETAILS*	
<p>Dubbo Regional Council can only process a refund to a bank account held in the identical name(s) that appear on the rate assessment. An approved bank document (bank statement or pre-printed deposit slip) must be provided. It must include bank name, BSB, account number and account name. Other information appearing on the bank statement (transactions and account balance) should be blocked out.</p>	
Financial Institution Name	
Full Account Name	
BSB Number	
Account number	
Requested refund amount	
Reason for refund	
<input type="checkbox"/>	Tick to acknowledge that a \$45.00 refund overpaid accounts fee will be taken out of the rate account credit balance prior to the refund.

APPLICANT SIGNATURE*	
Signature	
Print Name	
Date	

PRIVACY NOTE: Council is bound by the provisions of the Privacy and Personal Information Action 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained. For further information, please refer to Council's Privacy Management Plan Policy located on Council's website www.dubbo.nsw.gov.au